

MINUTES

MEETING DATE: December 19, 2018

The CBOC met at 5:00 p.m., December 19, 2018, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Randy Dane	
Pete Knodel	Gerald Roznovsky
Jim Martin	Kirk Wilson

The following members were absent:

Donald Caldwell	Jody McCollough
David Fritz	Terry McCollough
Drew Lindsey	Christina Morales
Donald Lamont	John O'Connor
Edward Garcia	David Stephenson
Louis Guidry	June Strambler
Carolyn Kirk	Vinay Singhania

The following staff and Board of Trustee members were present:

Jerry Adkins	David Mendoza
Alec Journeay	Stephen West
Rebecca Kelley	Zeke Wintjen
Danny Massey	

The following staff and Board of Trustee members were absent:

Rachel Arthur	John Murtell
Monty Burger	Traci, Phillips
Brian Cole	Ron Redden
Mason Howard	Clara Sale-Davis
Jessie Jennings	Jay Whitehead
Kelly Lackey	

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome

- Rebecca Kelley began by welcoming everyone

Review of Project Status

2012 Bond

Rebecca Kelley presented the 2012 Bond Project summary sheet updated through November 30, 2018 and indicated that as of November 30, 2018, \$37,761,480 or 93.7% of the bond funds have been obligated for purchase. The following were noted contributors to the increase:

- Safety & Security: Fencing, Cameras and Radios
- Various Painting Projects
- Band & Orchestra Instrument Replacement Cycle
- Student/Staff Computer Refresh

2014 Bond

Alec Journey presented a construction update for the 2014 bond projects. He indicated that as November 30, 2018 \$97,770,114 or 55.87% of the bond funds have been obligated for purchase.

- Completed Projects are:
 - New Lanier Gymnasium
 - Polk & Griffith Classroom additions and Gymnasium
 - Package A projects from Summer 2016
 - Package B & CTE projects from Summer 2017
 - New Beutel Elementary
 - Package C Projects from Summer 2018
 - Kitchen upgrades at Polk & Griffith Elementary Schools
 - New Freeport Elementary

- Projects still in construction phase are:
 - Ogg Elementary is on schedule (pictures presented)
 - Press box improvements at Slade Field
 - Roberts Elementary Replacement (pictures presented)

- Brannen Elementary Replacement is in the Bid Phase (transportation map presented)

2019 Bond Planning Update

Rebecca Kelley presented an update on the work from the Long Range Facilities/Bond Planning Committee. In August 2018, the BISD Board of Trustees approved the establishment of the committee and charged them as follows: the next step for the future of Brazosport ISD is to research and prioritize educational opportunities and facility needs to ensure optimal learning experiences for all students. The committee met 5 times and went on a tour of campuses and facilities. Meeting agenda included:

- School Finance
- Career & Technology Programming Opportunities
- Demographic Projections
- Full Day Pre-Kindergarten
- Facility Assessment Overview
- Facility Priorities and Proposed Projects
- Financial Adviser for Bond Capacity
- Bond Package Priority Consensus

Ms. Kelley also presented the District Facilities Master Plan with a scope of work that the Long Range/Bond Planning Committee will recommend to the BISD Board of Trustees in January. The recommendation will call an order for a bond election for \$267 million. The 2019 package for \$267 million includes expanding the scope of several projects included in the 2014 bond program. For example, there was \$13.5 million allocated for Bwood Auditorium upgrades, interior finishes, exterior improvements, library/media, mechanical, engineering and plumbing upgrades. Now that the 2019 bond package will include a new Brazoswood main campus, fine arts, CTE, and field house replacement, it becomes fiscally responsible to utilize those funds from 2014 for upgrades towards the 2019 replacement. A complete list of proposed projects and corresponding 2014 available funds were presented.

Reallocation of Project Funds – 2012 Bond

Rebecca Kelley proposed a total reallocation of \$1,088,441 to cover the following projects highlighted in yellow:

Bond Item	Increase/(Decrease)
Classroom Projection Devices	(30,914.00)
Wireless Infrastructure Upgrades	(41,904.00)
Wireless Infrastructure Upgrades-ERATE	(5,540.00)
Standardized Network Printers	(128,880.00)
Server Virtualization	(5,526.00)
Computers for Staff & Students	498,655.00
Replace Gym Floor Bwood	500.00
Replace Cooling Tower at Clute IS	(20,386.00)
2019 Summer Flooring Projects	206,007.00
Bwood Exterior Door Replacement	(40,418.00)
Paint Rehabilitation	(599,874.00)
Replace Roof SFA	(126,100.00)
Replace Roof Griffith	(20,963.00)
Replace Roof Long	(3,509.00)
Replace Roof Lanier	(28,436.00)
Bogan Stand Alone Intercom System for BSA	44,429.00
New Service Vehicles	111,150.00
CTE Ag Truck	(4,008.00)
Mowers	9,700.00
District Vehicles	(12,832.00)
Resurface Track Hopper Field	(1,871.00)
Resurface Track Slade Field	(1,740.00)
Cooling Tower Griffith	200,000.00
New Cafeteria Serving Line at Bwood 9	18,500.00
Contingency	(16,040.00)

- Reallocation funding is available by closing out other projects that were completed (rows not highlighted)
- \$16,040 from contingency; balance after reallocation will be \$4,201.

Randy Dane made a motion, which was seconded made by Kirk Wilson, with all members present voting in favor of. Additional votes will be solicited via email.

Reallocation of Project Funds – 2014 Bond

Rebecca Kelley proposed that \$24,297,000 from 2014 be reserved and carried over if voters pass the recommendation for a \$267,000,000 bond on May 5, 2019. Below is a summary of funding by campus and project scope:

2014 Available Funds		
Campus	Project Scope	Available \$
Brazoswood	Auditorium Upgrades, Interior Finishes, Exterior Finishes, Library/Media, MEP, Parking Lot	\$13,540,000
SFA	Classroom/Gym Addition, Interior Finishes, Exterior Improvements, Kitchen Upgrades, Library/Media, MEP, ADA	\$5,755,000
Hopper Field	Public Restroom Addition and ADA	\$1,420,000
CIS & LJI	Pressbox Replacement, Exterior Improvements	\$765,000
FIS	Roof Replacement, Exterior Improvements, MEP & Athletic Locker Rooms	\$240,000
Lanier	Gym Replacement, Fencing, Exterior Improvements	\$475,000
Rasco	Roof Replacement, Main Office Access Control, Stacking Lane, Exterior Improvements, MEP	\$295,000
Griffith & Polk	Classroom/Gym Addition, Kitchen Upgrades, Exterior Improvements, MEP & ADA	\$672,000
Velasco	Additional Parking, Covered Pick Up Area, Exterior Improvements, MEP	\$295,000
Ney	HVAC/MEP	\$40,000
BSA	Exterior Improvements, Roof Replacement	\$485,000
Bport	Theater Black Box Lighting & Sound, Auditorium Improvements	\$140,000
Other	Life Skills Transition Center	\$175,000
		\$24,297,000

- Approximately \$20.7 million will come from projects that will be complete replacements in 2019 rather than spending 2014 funds to renovate/improve.

Randy Dane made a motion, which was seconded made by Kirk Wilson, with all members present voting in favor of. Additional votes will be solicited via email.

Consider Resignations and Removal of Inactive Members

- CBOC Co-Chairs Rebecca Kelley and Kirk Wilson reviewed committee member attendance. In alignment with CBOC Charter, the following members have consistently had three (3) or more absences and were asked to resign: David Fritz, Louis Guidry, Carolyn Kirk, Christina Morales, John O'Conner and David Stephenson.
- Resignations were received from Christina Morales and John O'Conner
- Rebecca Kelley proposed that CBOC accept the resignations received by Christina Morales and John O'Conner and remove members: David Fritz, Louis Gudiry, Carolyn Kirk and David Stephenson for failing to meet the attendance requirements outlined in the CBOC Charter.

Randy Dane made a motion, which was seconded made by Kirk Wilson, with all members present voting in favor of. Additional votes will be solicited via email.

Consider New Member Nominations

- New member interest was received from 3 individuals who participated on the Long Range Facilities/2019 Bond Planning Committee.
 - Jim Koch, Retired BISD Teacher
 - Christy Frey, Executive Director of Brazosport Cares Food Panty and parent of 2 Bwood Graduates
 - Mike Carter, Associate Reliability Director for The Dow Chemical Company and parent of 2 Bwood Graduates
- Rebecca Kelley proposed that the nominations of Jim Koch, Christy Frey and Mike Carter be accepted and approved for recommendation to the BISD Board of Trustees.

Randy Dane made a motion, which was seconded made by Kirk Wilson, with all members present voting in favor of. Additional votes will be solicited via email.

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is March 20, 2019 from 5-6 pm at the Administration Building room D-7.

2019 Meeting Dates:

March 20, 2019

June 19, 2019

September 18, 2019

December 18, 2019

There being no further business, the meeting adjourned at 5:58 p.m.
